



BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, JULY 23, 2018

Prayer and Pledge of Allegiance were led by Commissioner Rod Cleveland.

Chairman Rod Cleveland called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 23rd day of July 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Harold Haralson, Vice-Chairman
Darry Stacy, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, John Roberts, Susan Burr, Daniel Thatcher, Alison Vinson, Kathy Singer, Melinda Duke, Susan Reese, Laurie Beth Marshall, Tony Terrell, Denise Ellison, Joy Hampton, Bryan Jenkins, Leann Clements, Sheriff Todd Gibson, Undersheriff Blake Green, Chief of Detention Jacob Wheeler, Jacob McHughes, Laura Smith, Melissa Houston, James Buck, Thomas Cassidy and Don Schooler.

After the reading of the minutes of the **Regular Meeting of July 16, 2018** and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, abstain.
Motion carried.

A. Old Business:

1. Upon the recommendation made by Assistant Purchasing Agent Susan Reese, Rod Cleveland moved, seconded by Darry Stacy, to **award** as per bid summary and where low bidder is not awarded there is an explanation for **Bid #HWY – 1861 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material**. The bid term will be from August 11, 2018 through February 10, 2019. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Harold Haralson, to award to low bidder, BBM Steel Buildings, Inc., in the amount of \$13,633.33 for **Bid #COM-1862** – Purchase and delivery of Building Materials for a 30’ x 60’ x 12’ Weld-Up Metal Building Kit with an added 30’x12’x12’ storage area for the new maintenance building. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

B. Items of Business:

1. Labor Commissioner Melissa McLawhorn Houston formally **executed** the previously approved agreement between the Oklahoma Department of Labor and the Board of Cleveland County Commissioners to enhance the safety of employees.

Chairman Cleveland said that the following Items No. 2 through No. 14 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Harold Haralson, to **approve** the Consent Items:

2. **Notice of Appointment** of Lynda Leeth as Receiving Officer for all Cleveland County Sheriff Department Accounts.
3. **Invoice #449084** in the amount of \$5,507.70 – Cleveland County V. Lattice and **Invoice #449083** in the amount of 247.50 – Kessee V. Cleveland County from Pierce Couch Hendrickson Baysinger & Green, L.L.P.
4. **Request** for Approval of Allocation of Alcoholic Beverage Tax in the amount of \$40,351.99.
5. **Receipt of Tort Claim** by Southwestern Bell Telephone Company for damages May 8, 2018 at 14800 E Lindsey, Claim #SWBT-04-201805-04-0084.
6. **Receipt of Tort Claim** by Kristi Shanks.
7. **Remove D301-178**, Chevrolet ½ Ton PU from Cleveland County District #1 Inventory due to total loss/destruction.
8. **Invoice #CLC-0618** from IBTS for services provided June 2018 on the CDBG-DR Project in the amount of \$40,433.50.
9. **Agreement** between Cleveland County District #3 and the Town of Slaughterville for assistance on the construction of a Park and Recreation Trail.
10. **Approve** the June 2018 Monthly Reports of the following Officers:
 - a. Bryant Rains, County Election Board Secretary
 - b. Tammy Belinson, County Clerk
 - c. Jim Reynolds, County Treasurer
 - d. Doug Warr, County Assessor

- e. Marilyn Williams, Court Clerk
- f. Todd Gibson, County Sheriff
- g. Keith Reed, Health Department

11. Approval of the following Cash Fund Appropriations:

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|---|---------------|
| a. Assessor Revolving Fund | \$ 1,972.00 |
| b. Bridge Capital Improvement Fund | \$ 128.48 |
| c. CDB Grant Disaster Recovery Fund | \$ 95,729.50 |
| d. Child Abuse Prevention Fund | \$ 76.39 |
| e. County Bridge and Road Improvement Fund | \$ 44,738.70 |
| f. Commissioners Building Fund | \$ 548.30 |
| g. County Clerk Lien Fee Fund | \$ 4,649.85 |
| h. County Clerk Preservation Fee Fund | \$ 23,687.59 |
| i. Court Clerk Revolving Fund | \$ 11,681.16 |
| j. Drug Court Revolving Adult Fund | \$ 1,015.65 |
| k. Fairgrounds Fund | \$ 19,697.00 |
| l. Health Fund | \$ 6,805.30 |
| m. Highway Unrestricted Fund | \$ 494,595.13 |
| n. Juvenile Drug Court Revolving Fund | \$ 4,823.14 |
| o. Sales Tax Fund | \$ 791,807.06 |
| p. Sheriff Cleveland County Justice Center Fund | \$2160,000.00 |
| q. Sheriff Commissary Fund | \$ 42,600.53 |
| r. Sheriff Courthouse Security Service Fee Fund | \$ 10,813.12 |
| s. Sheriff Environmental Reward Fund | \$ 40.00 |
| t. Sheriff Federal Share Revenue Fund | \$ 24.97 |
| u. Sheriff Jail Fund | \$ 3,156.29 |
| v. Sheriff Revolving Fund | \$ 33,799.50 |
| w. Sheriff Service Fees Fund | \$ 32,433.25 |
| x. Treasurer Certification Fee Fund | \$ 4,270.00 |

12. Approval of the following 2017-2018 Lapsed Cash Fund Appropriations:

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|---|----------------|
| a. Bridge Capital Improvement Fund | \$ 21.61 |
| b. CDB Grant Disaster Recovery Fund | \$ 15,750.00 |
| c. County Bridge and Road Improvement Fund | \$ 438,003.99 |
| d. County Clerk Lien Fee Fund | \$ 44,927.40 |
| e. County Clerk Preservation Fee Fund | \$ 203,444.98 |
| f. Court Clerk Revolving Fund | \$ 14,311.40 |
| g. DA Incarceration Costs Fund | \$ 696.91 |
| h. Drug Court Revolving Adult Fund | \$ 1,827.41 |
| i. Early Settlement Central Cleveland County Fund | \$ 1,977.84 |
| j. Fairgrounds Fund | \$ 83,324.09 |
| k. First Choice Recovery Fund | \$ 1,000.00 |
| l. Highway Unrestricted Fund | \$1,036,203.86 |
| m. Juvenile Drug Court Revolving Fund | \$ 4,450.53 |
| n. Sheriff Cleveland County Justice Center Fund | \$ 96,356.47 |
| o. Sheriff Commissary Fund | \$ 79,514.11 |
| p. Sheriff Courthouse Security Service Fee Fund | \$ 22,710.57 |
| q. Sheriff Environmental Reward Fund | \$ 137.50 |
| r. Sheriff Jail Fund | \$ 47,804.93 |

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|-------------------------------------|---------------|
| s. Sheriff Revolving Fund | \$ 197,515.17 |
| t. Sheriff Service Fees Fund | \$ 594,124.36 |
| u. Treasurer Certification Fee Fund | \$ 5,368.30 |
| v. Wellness Committee Donation Fund | \$ 400.00 |

13. Review, Audit, Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

14. Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

END OF CONSENT

C. There was no new business to come before the Board for discussion.

D. No Commissioner’s discussions concerning County Business at this time.

E. There were no comments made by the Public.

F. At 1:15 PM, Darry Stacy moved, seconded by Harold Haralson, to go into Executive Session for the purpose of the following: Pursuant to Title 25, OS 307B.1 -Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Cleveland County IT employees, Paul Moses, Jerry Vincent, Brian Wint, and David Yates.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

G. At 1:40 PM, Harold Haralson moved, seconded by Darry Stacy, to reconvene from Executive Session.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

Harold Haralson moved, seconded by Darry Stacy, that the Chairman takes the **action** as discussed in executive session.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

H. At 1:43 PM, Darry Stacy moved, seconded by Harold Haralson, to go into Executive Session for the purpose of the following: Pursuant to Title 25, OS 307.4 – Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action on a claim filed by Kristi Shanks June 20th, 2018. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

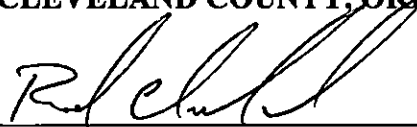
I. At 1:45 PM, Harold Haralson moved, seconded by Darry Stacy, to reconvene from Executive Session. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

Darry Stacy moved, seconded by Harold Haralson, that the District Attorney proceeds as discussed in Executive Session. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

J. There being no further business to come before the Board, Darry Stacy moved, seconded by Harold Haralson, that the meeting be adjourned at 1:47 P.M. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

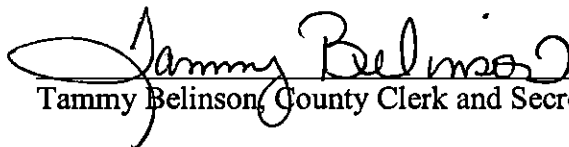
(Clerk’s Note: Agenda was posted on July 20, 2018 @ 11:05 AM.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

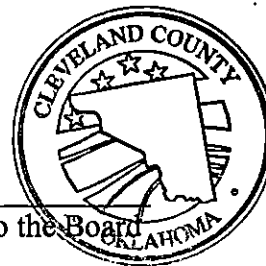


Rod Cleveland, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: 
Deputy County Clerk